

VICTORIA S. AND BRADLEY L. GEIST FOUNDATION

827 Fort Street ♦ Honolulu ♦ Hawai'i ♦ 96813-4317 ♦ (808) 566-5524

Enhancements Grant ~ Final Report Guidelines

The Trustees of the Geist Foundation appreciate your work and look forward to learning more about it. Your final report has two major purposes: It gives you the opportunity to describe the expenditures that were made during the grant period and examples of the impact on foster children, and it provides important information to help the Trustees assess the Foundation's programs.

Please complete this cover sheet, attach the narrative and financial reports, and upload the document to the grant portal "Reporting" section for this award. Direct questions to Jarissa Lum, Program Officer at 808-566-5522 or by email at jlum@hcf-hawaii.org.

Organization Information	
Organization Name:	
Contact information for the person who prepared this report	
Name:	E-mail:
Title:	Tel:
Project information	
Grant ID#	Grant amount: \$
Project title:	
Attach narrative report. Please use these headings:	
<p>Stories Please tell the stories of three expenditures that you feel best capture your work and the impact of this program. Include child's gender, age, referral source, expenditures, and impact on the child. Do not use real names.</p> <p>Outreach How did your organization market the availability of the Enhancements funds in the community? What percentage of children served were your organization's clients, and what percentage were referrals from outside of your organization's client base?</p> <p>Challenges Were there challenges in the Enhancements program during the year? Were modifications made in response? Evaluation How did you evaluate the impact of the Enhancements funding? What did you learn, and will this lead to changes? Sustainability Describe any plans to sustain your Enhancements program beyond this grant</p>	
Attach financial report. Include this information:	
<p>Income Grant from the Geist Foundation and sources and amounts of other funds that support your program.</p> <p>Expenses Provide the unduplicated number of children served and the total amount expended in each category:</p> <ol style="list-style-type: none">(1) Extracurricular activities (e.g., graduation or prom attire, field trips, athletic uniforms)(2) Hobbies, sports, and cultural activities (e.g., hula lessons, soccer registration)(3) Intersession activities (e.g., summer camp)(4) Facilitation of transition to adulthood (e.g., driver's education, copy of birth certificate)(5) Quality of life enhancements (e.g., modest birthday and holiday presents, books, toys)(6) Administration fee	
Also provide the total, unduplicated number of children served and the total number of children served who are not clients of the agency.	